

Maine Resource Recovery Association



142 Farm Rd. Suite 2
P. O. Box 1838
Bangor, ME 04402-1838
Telephone 207-942-6772
Facsimile 207-942-4017
Email victor.horton@mrta.net or
john.albertini@mrta.net
jacquie.odonnell@mrta.net
Website MRRA.NET

Membership Enrollment starting July 1, 2011 – June 30, 2012

To make it easier on the member and to save resources, this membership will self renew unless the member notifies MRRA in writing by June 1 of the following year.

Name _____
Please Print

Title _____

Address _____ home (or) work
Street/ PO Box

Town _____ State _____ Zip Code _____

Phone # _____ home (or) work Fax# _____ home (or) work

Email Address: _____ home (or) work

Please check the box that applies

- | | |
|---|--|
| <p><input type="checkbox"/> MUNICIPAL MARKETING: (Based on population)</p> <p>0,000-1,000 Population \$50.00</p> <p>1,001-3,000 Population \$100.00</p> <p>3,001-5,000 Population \$250.00</p> <p>5,001 & over \$500.00</p> <p>marketing agreement required see page 2</p> <p><input type="checkbox"/> Deduct membership from Revenues</p> <p><input type="checkbox"/> BUSINESS Non Marketing.....\$100.00</p> <p><input type="checkbox"/> Business Marketing.....\$100.00</p> | <p><input type="checkbox"/> NON-PROFIT (per person)....\$30.00
(additional person \$20 each)</p> <p><input type="checkbox"/> STATE AGENCY.....\$50.00</p> <p><input type="checkbox"/> INDIVIDUAL.....\$30.00</p> <p><input type="checkbox"/> MUNICIPAL.....\$40.00 (Non Marketing)</p> <p><input type="checkbox"/> Marketing Non Member.....\$0.00
Marketing fees \$6/ton
marketing agreement required see page 2</p> |
|---|--|

MAKE CHECKS PAYABLE TO:

**MAINE RESOURCE RECOVERY ASSOCIATION
PO BOX 1838
BANGOR, ME 04402-1838**

Initials _____

Membership and Materials Marketing Agreement

AGREEMENT made this July 1, 2011, by and between _____
hereinafter called "**MEMBER**" and the Maine Resource Recovery Association, its successors and assigns,
hereinafter called "**COOP.**"

PURPOSE

The purpose of the MRRRA Marketing Cooperative is to facilitate the marketing of recyclable and reusable materials. The marketing service will be conducted exclusively on behalf of the member using the MRRRA Marketing Cooperative. At no time will MRRRA take ownership of the members material i.e. recyclables.

A member may have the dues deducted from sales proceeds.

The current marketing fee for a **municipal marketing member is \$5.00 per ton for everything except Plastic and Aluminum which is \$6/ton.**

The current marketing fee for a **marketing non member is \$6.00 per ton and \$8/ton for plastic and aluminum.**

TERM

The term of membership is for a one-year period, beginning on July 1st, 2011. Membership may be terminated by giving a written 60-day termination notice. Membership dues are non-refundable.

OBLIGATIONS

The Coop will provide Members with the following services:

- Develop recyclable materials specifications
- Provide education and training on quality control and material preparation
- Develop markets for recyclable materials
- Provide information on recyclable markets and how they work
- Provide the orderly sale and movement of recyclables
- Provide accounting and cash management services for the sale of materials in a fiduciary capacity

This means that if a buyer does not pay for the material, the member will not hold the Coop liable for payment.

The Member agrees to:

- Pay the Membership and/or Marketing fees as established by the membership
- Abide by the conditions set forth in the Standard Operating Procedures listed below

Initials _____

Revised 3/1/11

Municipal Marketing members must choose one item from Category I.

All members and non-members alike are welcome to market from category I or II. By checking Category I, the member is representing their commitment to use the coop.

Category I:

- Old Newspaper (newspaper, magazines, telephone books)
- Old Corrugated Cardboard

Category II:

- Mixed paper (boxboard, newspaper, office paper)
- Office Paper
- HDPE/PET plastics
- Steel Cans
- Scrap metal or light iron
- Tires
- Glass
- Aluminum Bulky Waste

You may market any or all other materials with the Coop even though you may not have checked them. The checked commodities represent a commitment on your part to market all of those commodities through MRRRA for this membership year.

Whereas the Coop desires to market the Member's materials specified above, now, therefore, for and in consideration of the mutual covenants and promises hereinafter contained, to be kept and performed by the parties hereto, and for the mutual benefit of the Member and the Coop, it is agreed as follows:

1. The Coop will manage the *Cooperative Marketing Program* subject to the terms and conditions set forth hereinafter.
2. The Coop, as Agent on behalf of the member, shall market all of the specified materials above that the Member is able to make available for sale.
3. If a buyer fails to pay monies owed to the member, the Coop will not be responsible for payment to the member. The Coop, however, will act in such a manner to the best interest of all who use its services.
4. The member agrees to make available material in saleable condition that is normally acceptable to various mills and buyers.
5. The member agrees to the *Standard Operating Procedures* as outlined in Schedule B, attached hereto and incorporated herein.
6. The member agrees to pay the Coop for marketing services at the rate of \$5.00-6.00 per ton for the gross material sales. The fee for services shall be deducted from the Buyer's payment for the material sales proceeds. If the Member's revenue is less than the fee for services, the Coop shall invoice the Member for the amount owed to the Coop. Payment shall be made within 30 calendar days of the date of the Buyer's payment to the Coop.
7. The **Membership and Materials Marketing Agreement** must be signed and returned with the payment method specified by Aug 1, 2011 or MRRRA will deduct membership from the 1st load moved in July 2011.

If the membership agreement is not signed and returned by Aug 1, 2011, the COOP will be unable to market material for the member.

If the agreement is signed and returned without a payment method specified, the membership fee will be deducted from the first load marketed in July 2011.

Initials _____

Revised 3/1/11

8. The member and/or non member agrees to implement and enforce a proper processing and storage procedure to monitor all specified materials available for sale through the Coop as a method of eliminating contaminants that will contaminate the Buyer's materials. Such contaminants shall include, but are not limited to the contaminants listed in *Schedule C* attached hereto and incorporated herein.

9. It shall be the responsibility of the Member and/or nonmember to load the materials into the vehicle coordinated by the Coop. Maximum loading time of material into vehicle using centers loading equipment shall be one hour per pickup. Loading time in excess of one hour per pickup may be invoiced by the Coop to the Member at a rate of \$12.50 per quarter hour. Such excessive loading time shall be specified on the Member's *Bill of Lading*. COOP shall deduct any such fees from Member's revenues, or if no revenues are received, payment for excess loading time shall be invoiced to the Member.

10. Material determined to be unacceptable by the Buyer and/or Coop, at the Member's and/or nonmembers site or at the time of the Coop's attempted sale at an end-user, shall be the financial responsibility of the Member and/or nonmember. Upon notification of such action, material shall be left at the Member's site, or the Buyer's site, and Member shall determine where rejected load is to be transported. The Member agrees to pay all additional transportation charges accumulated to ship the rejected load to the site designated by the Member, in addition to any fees to dispose of the rejected load. Any such charges shall be invoiced by the Coop to the Member and/or nonmember. Payment shall be made within 30 calendar days of the date of attempted delivery.

11. The member and/or non member or its designee, agrees to attend one quality assurance workshop per year if offered for materials sold through the *Marketing Cooperative*. The workshops will provide training on material specification requirements and quality assurance techniques.

12. The member and/or non member agrees to provide the *Name, Address, and Phone Number* of the *Employee/Volunteer* responsible for coordinating collection and/or pickup of materials, as shown on *Schedule A*, attached hereto and incorporated herein.

13. The member agrees that during the term of this agreement that it will deal solely and exclusively with the Coop for the sale of materials specified under category I of this agreement.

14. The term of this agreement shall initially be for a period of one year beginning July 1st, 2011. Either party may terminate this agreement, provided that such termination is given in writing 30 days prior to the end of the agreement year. The Coop may terminated this agreement with a 30 day written notice for a breach of the terms and conditions of this contract.

15. The agreement will self renew each year unless a change is desired. No new forms will be sent. If a change is desired, mark the appropriate page(s), initial them and return them to MRRA.

Witness Whereof the parties hereto by their respective officers set their hands and seals on the day and in the year first written above.

MAINE RESOURCE RECOVERY ASSOCIATION

Organization/Program/Entity _____

by _____
Authorized Signature

by _____
Authorized Signature

Name Printed Victor A. Horton

Name Printed _____

Title Executive Director

Title _____

Return pages 1-4, with 1-3 initialed and pg 4 signed

MARKETING COOPERATIVE
Schedule A - Member Information

Organization/Program/Entity: _____

If nothing has changed from last year, please check this box and leave next two pages blank

Contact person: _____ **Title:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____ **+** _____ **Phone:** (_____) _____ **-** _____

Fax: (_____) _____ **-** _____ **Email:** _____ **@** _____ **.** _____

Physical Address of Processing Center: Street _____

City: _____ **State:** _____ **Zip:** _____ **+** _____ **Phone:** (_____) _____ **-** _____

Directions to Processing Center: _____

Days & Hours Open for processing and loading: _____

Telephone # at Processing Center: (_____) _____ **-** _____

Nearest available FAX # (_____) _____ **-** _____ **Location** _____

ADMINISTRATIVE INFORMATION

Administrator's Name: _____ **Title:** _____

Where is your administrator's office located? _____

Days/Hours you may be reached here: _____ **Phone:** (_____) _____ **-** _____

If mailing address is different from the facility's, please note:

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____ **+** _____ **Phone:** (_____) _____ **-** _____

PAYMENT INFORMATION

Checks should be payable to (Name of Town, Corporation, Association?): _____

Checks should be mailed to (Address): _____

MEMBER PROFILE

Name of Member: _____

Population your program serves: _____

Number of Towns served by your program: _____ Please list each town:

Collection System Used? ____ curb-side only ____ drop-off only ____ combination curb-side/drop-off

Is your program? ____ Voluntary ____ Mandatory ____ Pay-As-You-Throw

Products we collect/process	Approx Tons/Year
____ Newsprint	_____
____ Magazines	_____
____ Old Corrugated Cardboard	_____
____ Office Paper	_____
____ Steel Cans	_____
____ Aluminum Cans	_____
____ Glass	_____
____ HDPE #2 Plastic Bottles	_____
____ Mixed Paper	_____
____ Other (please list _____)	_____
____ Other (please list _____)	_____
____ Other (please list _____)	_____
____ Other (please list _____)	_____
____ Other (please list _____)	_____

What processing equipment are you currently using?

Baler: _____

Horizontal/Vertical	Brand	Bale dimensions
---------------------	-------	-----------------

Shredder/Grinder: _____

Glass Crusher: _____

Hand/Conveyor Feed	Brand
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Glass stored in Barrels? _____ stored in bunkers? _____

Forklift: _____

Skid steer loader: _____

Other: _____

Any other pertinent or interesting info? _____

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MARKETING COOPERATIVE Schedule B - Standard Operating Procedures Keep for Your Records

- **COOP** staff calls **Member** for inventory (or) **Member** calls **COOP** to request pickup or service. Inventory calls are made routinely each week by Coop to determine if there are loads that could be shared between members, loads that should be booked in advance due to difficulties in getting trucks in the area, or if there is an opportunity in recovering markets to capitalize on price increases.
- **COOP** staff informs Members of prices available, completes **Material Shipping Order**, and assigns order number. Completed **Material Shipping Order** is then faxed to **Buyer**. Buyer then confirms the price, assigns a release/purchase order number (in most, but not all cases).
- **COOP** staff schedules pickup or service. Pickup or service could involve more than one site. Member is then given details of pick up i.e. date, trucking company, order numbers and release numbers.
- **COOP** staff may visit site to inspect materials for shipment. Quality of materials is a reflection on all Coop members. Bale weights that will result in a minimum 40,000 pound load should be the goal.
- **Member** may be required to tag all bales when service involves more than one site. This is sometimes, but not often required.
- **Member** is responsible for loading truck.
- **Member** prepares and distributes **Bill of Lading** to **Trucking Company, COOP**, and *retains a copy*. Coop will keep members supplied with forms. A Bill of Lading is our first defense against incorrect weights. If trucks have pallets on board and members cannot load a full 40,000 lb, notation made on Bill of Lading will prevent penalties for light weighted loads.
- Loaded truck is transported to **Buyer's** designated site.
- **Buyer** usually weighs truck both full and empty to establish a net weight record.
- **Buyer** faxes or mails the weight document to the **COOP**.
- In cases where materials are *rejected/downgraded*, **COOP** works with **Buyer** and **Member** to determine clean up or disposal options.
- **COOP** staff matches **Bill of Lading** with **weight documents** from **Buyer**.
- **COOP** staff prepares and sends invoice to **Buyer**.
- **Buyer** sends revenue check to **COOP**.
- **COOP** staff distributes check to **Member**.

Revised 3/1/11

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MARKETING COOPERATIVE Schedule C – Quality Specifications - Keep for Your Records

All recycled bales must to be made in such a way that they hold together and do not break during several moves from truck to mill to warehouse to processing equipment.

Excessive moisture in bales may be cause for rejection or price reduction by mill.

All baled materials shipped except plastics, aluminum, and steel cans require a 40,000lb weight minimum. A 44,000lb maximum is also desired.

Old Newspaper-ONP-News #8 / Old Magazines-OMG

1. Material allowed in bales: Newspapers, Advertising flyers, Magazines, Catalogs, Telephone Directories with covers, Paperback Books with no covers.
2. Unacceptable materials: Headers on bales, junk mail, brown paper bags and cardboard.

Old Corrugated Cardboard (OCC)

1. Material allowed in bales: domestic corrugated cardboard and brown Kraft paper bags.
2. Unacceptable materials: Asian cardboard, paperboard, and Wax cardboard. **Wax boxes are cause for load rejection.**

Mixed Paper - Boxboard

1. Allowable materials:

Boxboard	Corrugated Cardboard	Grocery Bags	Tissue paper	Paper bags
Brown Envelopes	Old Newspaper	Old Magazines	Shirt boxes	Paper back books
Catalogs	Junk Mail	Office paper	School paper	Yellow envelopes
Cereal boxes	Dry Food boxes			

2. Unacceptable materials: freezer boxes, beverage carriers, blue print paper and waxed boxes.

Revised 3/1/11

High Density Polyethylene Natural (HDPE) Bottles Only

1. Accepted material: Natural #2 blow-molded bottles. Blow-molded bottles have narrow threaded necks and seams down the sides. Examples are: milk, water, and windshield washer containers, labels need not be removed.
2. Unacceptable materials: butter tubs, lids and caps, yogurt and cool whip dishes.
3. Bales should be protected from Sun exposure.
4. Buyers prefers a minimum of 30,000lb loads.

High Density Polyethylene Colored (HDPE) Bottles Only

1. Accepted material: Colored #2 blow-molded bottles. Including detergent and other household bottles with contents drained fully.
2. Unacceptable materials: butter tubs, lids and caps, yogurt and cool whip dishes.
3. Bales should be protected from Sun exposure.
4. Buyers prefers a minimum of 30,000lb loads.

PET (#1) PLASTIC BOTTLES

Although every PET processor has specific requirements, the following specs are commonly accepted by most PET markets.

Load minimum weight is 30,000lbs unless shipping with another town.

Used beverage containers (UBC)

Returnable #1 market bottles of all colors may be mixed together. Not necessary to remove bottle rings. Remove 6-pack rings.

Custom PET

Bottles marked #1 including: Salad dressing, mouthwash, shampoo, food products and cleaning products. No peanut butter jars.

Plastics 1-7

1. Accepted material: Any plastic numbered 1-7, bottles etc including butter tubs, lids and caps, yogurt and cool whip dishes, 5 gallon pails and kitty litter containers.
2. Bottles should be drained and protected from Sun exposure.
3. Price is about .07/lb delivered to Mass or NY as of 1/7/11, this will vary from month to month.
4. Unacceptable materials: Styrofoam, paper, metal, glass, trash, bags, No Bags allowed in bales.

Revised 3/1/11

Steel Cans – Tin Cans

This specification for steel cans vary from mill to mill, however generally cans generated in Maine and sold to steel mills in Hamilton, Ontario and Contrecoeur, Quebec follow the guidelines below.

1. Baled steel cans with paper on and rinsed out are acceptable.
2. Small quantity of aluminum cans and lids are allowed.
3. Densified (biscuit) can scrap should be stacked and banded into bundles.

Sorted Office Paper

Acceptable paper:

Photocopy paper
Computer paper
Post it notes in small quantity
Business envelopes in small quantity
Adding machine paper
Notebook paper
Mailings from advertisers no sticky paper
Calendars
Manila folders in small quantity (no plastic labels or sticky labels)

Unacceptable paper

Blueprint paper
Ream rappers – on copier paper
Pressure sensitive paper
Bumper sticker paper and backing
Peel off labels and backing
Invoice paper re: yellows and pinks
Groundwood including newspaper

Common caused of Downgrade: NCR paper (No Carbon Required, example three part invoices), Envelopes, manila folders, newsprint, wetstrength, brown paper, UV coating.

Single Sort

This specification for this material is very general however just about everything listed above can be put together. Current markets are in Southern Maine and out of State
MRRRA will arrange hauling and a revenue sharing program.

Rigid plastic materials

Acceptable Plastic Components In Bales:

- Plastic buckets *with* metal handles
- Plastic milk/soda crates
- Plastic laundry baskets
- Plastic lawn furniture
- Plastic landscape & microwave trays
- Plastic totes- any size (*with metal*)
- Plastic drums (*any size*)
- Plastic pesticide containers
- Plastic toys & playhouses
- Plastic children's electronics
- Plastic pet carriers
- Plastic pallets
- Plastic coolers
- Plastic shelving
- Plastic closet organizers
- Plastic dish drainers
- Plastic flower pots (*no soil*)
- Plastic traffic signs
- Empty garbage cans (*any size*)
- CD's & DVD's (and cases)
- VHS Tapes
- PVC & PET blister pack
- 5 gallon water bottles
- Computer housing (no circuits)
- Automotive plastics:
 - ◆ Bumpers,
 - ◆ Bed liners (pick up trucks)
 - ◆ Grills
 - ◆ Side-view mirrors
 - ◆ Head lights & Rear lights
 - ◆ Hub-caps, etc

Non Acceptable Components

- PVC Pipe/Tubing, Vinyl Siding
- Plastic Film (Grocery bags & Stretch film)
- Glass; Metal; Wood; Paper; Clothes, Styrofoam
- Poly-Coated Paper (Orange juice & milk cartons)
- Flexible Water Hoses, Hazardous material, Medical waste
- Narrow-neck liquid containers- Used small-mouth container
 - ◆ Small plastic containers (Yogurt cups, PET/HDPE Bottles, etc.)
 - ◆ Oil/Chemical containers (HDPE-Fractional Melt)

Material Source

Rigid plastics are prevalent in the waste stream and have been identified at all Material Recovery Facilities and some Transfer Stations. These plastics originate from both residential and commercial accounts.

Operations / Labor Impacts / Revenue / Press

- All rigid plastics can be baled together eliminating the need to source separate.
- Often no additional labor is required, just a simple 1 hour training course for employees.
- MRPs are large in nature, making them easy to identify, sort and bale though any HRB ensuring heavy bale weights and full containers (40,000 lbs or more).
- Divert waste from landfills & increase recycling rate, accumulating diversion credits.
- Reduce transportation and landfill costs.

Handling/Loading

Take 3 digital pictures at loading of each container in the following manner:

- 1 picture with container 1/3 full
- 1 picture with container 2/3 full
- 1 picture with container full and the right container door shut showing the numbers

Sweep out any loose dirt or small plastic pieces from the tail of each container after loading.

Load your best looking bales at the tail of each container.

Pricing as of 12/1/07 20 ton load St George, ME \$96/ton

Pricing as of 5/12/09 20 ton loads St George, ME \$60/ton

Est for Machias/Columbia Falls, ME 5/12/09 20 ton \$46/ton